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The Director of Central Intelligence

Washington, D.C. 20505

DCI/ICS 78-1197  
18 October 1978

Resource Management Staff

ILLEGIB

MEMORANDUM FOR: Mr. John Waller  
Inspector General, CIA

FROM:

Acting Director, Policy Guidance Office

SUBJECT:

Input to the DCI's Annual Report

1. Preparation of the DCI's Annual Report for calendar year 1978, due to the President and the Congress by 25 January 1979, is now under way. The DCI has approved a concept for this year's Annual Report which is more selective than last year's, both because this seems more appropriate to a 1978 characterized by attention to key intelligence issues rather than the comprehensive report approach used for 1977 as a year of extensive community restructuring, and also to limit length for a busy reader to a manageable 30-40 pages (last year's ran 80 plus). The DCI has also approved an outline for this year's report (Attachment 1). Part I is designed to allow the DCI to highlight the particular characteristics and emphases of 1978 in intelligence; Part II is intended to air several issues of great importance to him, his key Executive users, and the Congress. The Annual Report will carry a high classification and receive extremely limited distribution.

2. In connection with one aspect of the Legal and Propriety Issues section of the outline, we would appreciate your input on the effect to date of augmented responsibilities, staffing, and increased frequency of some categories of inspections. We would like, if possible, to get beyond structural description of types and volume of inspection activity into some examples of areas in which augmented inspection activities can make a difference in performance, whether in terms of legality, propriety, security or operational effectiveness.

3. is responsible for producing this year's DCI Annual Report. Please identify a principal point of contact for her to work with. We shall need your comments by COB 6 November, in order to accomplish integrated drafting of the entire Annual Report in November, review in December, and DCI clearance and production in January.

Attachments:

1. DCI Revised Outline - AR for 1978
2. DCI letter to NFIB principals requesting help on Annual Report
3. Boland letter to DCI (15 Sep w/atts & DCI interim reply)

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